

2009 Renewable Energy Incentive Program Application Eligibility Requirements Checklist

In order for a project application to be deemed complete and accepted by the Market Manager Operations team the following requirements must be completed.

- Completed REIP Application with all required signatures and SSN / EIN
 - 2007 - 2008 project applications that are eligible to receive 2009 funding must submit signed affidavit that they intend to move forward with new incentive
 - Projects greater than 50 kW must complete Sections A, C, D, E & F
- Completed REIP Technical Worksheet (TWS) for applicable renewable technology
 - Technical worksheet is filled out completely (solar, and biomass projects are capacity based incentives and the TWS must be filled out as required)
 - All required attachments per the requirements of the Wind Technical Worksheet, which is performance based
 - Wind EPBB copies of the three wind maps showing wind speed at 50m
 - Wind EPBB Pre-applications are not mandatory for wind project applications, but must be submitted with full application
 - Wind EPBB overhead view showing 500 foot radius and height of all highest obstructions within that area
- Please submit one of the following for information on the last 12 months' electric usage in kilowatt hours:
 - REQUIRED FOR EXISTING UTILITY ACCOUNTS:
 - Summary of the last 12 months' electric usage in kilowatt hours
 - REQUIRED FOR NEW CONSTRUCTION UTILITY ACCOUNTS OR EXISTING ACCOUNTS THAT ARE MAKING HOME ADDITIONS:
 - Electrical load estimate using the approved residential load calculator supplied on the NJCEP website or calculations from a PE with their seal affixed to the calculations. A regulated utility account is required to process the REIP application and must be submitted with this load calculation.
- Warranty information for main system components noted on the applicable Technical Worksheet
- The Market Manager strongly recommends that a copy of PVWATTS for the designed system be submitted with the initial application to ensure that system production does not exceed customer's electricity consumption. The PV Watts calculation must assume a consistent tilt and orientation as presented on the technical worksheet and site map.
- A one-page site map must accompany this application. This document must indicate the location of the solar electric modules, the inverter, batteries (if any), lockable disconnect switch, and point of connection with the utility system. The installation address, current account number at that address, and the installer's name and telephone number must also be included on the site map.
- 10 year attestation for projects that receive the up front incentive
- Copy of signed contract between customer and installer.
 - All private sector applications must include a signed contract
 - All public sector applications must include a resolution to bid with a signed contract within 180 days